

Events Manager

Reports to: Co-Heads of Marketing

Location: London (office) – flexible working

Contract: Permanent

Salary: £38,000 per annum

Overview

Do you want to join one of the fastest-growing AI scale ups in the world?

At CENTURY Tech, we use AI, neuroscience and learning science to create the world's most advanced learning technologies. Our tools personalise learning to every student and empower teachers and organisations with rich data insights. We work with leading schools, Ministries of Education, universities and companies across the world.

We are looking for an ambitious and proactive Events Manager to join our team. Events are a key part of our marketing mix and this role will offer a lot of opportunity for growth and development.

Founded by entrepreneur Priya Lakhani OBE in 2013, CENTURY's mission is to use technology to remove roadblocks to learning so that every student can succeed. We're a close-knit team of 90 people united by a mission to use technology to improve the world. We're powered by a strong startup culture and backed by long-term investors aligned with our goals.

Our team has won the MIT Solve, CogX Innovation Award, EdTechXGlobal Award, GESS Award, AI Award and many more. We've also been named Economic Disruptor of the Year by the Spectator and were recognised by UNESCO as a finalist in its ICT in Education Prize.

Our ideal candidate

We are looking for an events superstar to join our small but highly efficient marketing team. You will be reporting to the Co-Heads of Marketing and working closely with our UK & International sales, finance and customer success teams. You are a proactive go-getter who is comfortable managing multiple events in the UK and internationally, liaising with internal and external stakeholders on a daily basis, and constantly looking for opportunities to enhance our events presence and processes.

Specific requirements

- 5+ years of experience organising presence at conferences and medium to large scale corporate events, both on- and offline
- Exceptional organisation and event management skills
- Experience of managing a large events budget is a must
- Excellent written and verbal communication skills
- Knowledge and experience of the education sector is a plus, but not essential

- Knowledge and experience of using Hubspot CRM is a plus, but not essential
- Willingness to occasionally travel in the UK
- The successful candidate will have the right to work in the UK
- All successful applicants will be requested to undertake an Enhanced Disclosure and Barring Service check

How to apply

To apply for this role please send a CV and covering letter to anastasia.tole@century.tech with a subject line ***Events Manager at CENTURY.***

What we're offering

We're offering a competitive salary, 25 days holiday plus your birthday and three extra days at Christmas off. Additional benefits include:

- Pension scheme
- Health insurance
- Enhanced parental leave

CENTURY Tech is committed to safeguarding and promoting the welfare of children and vulnerable adults and expects all staff to share this commitment. All successful applicants will be requested to undertake an Enhanced Disclosure and Barring Service check and provide two references. Details of our recruitment process can be found on our website: century.tech/safer-recruitment-policy .